

COMMITTEE ARCHITECTURAL CHANGE REQUEST FORM

Name:

Address:

Phone:

Email:

Community:

Lot number:

Your modification(s) includes (check all that apply):

- ☐ Deck/patio
- ☐ Driveway/garage
- ☐ Exterior paint/finishes (siding, brick, shutters, etc.)
- ☐ Fence
- ☐ Floor plan (rooms, floors, etc.)
- ☐ Front/side landscaping
- ☐ Pool
- ☐ Roof
- ☐ Satellite
- ☐ Storage shed/other protective structure
- ☐ Windows

Please describe the proposed modifications you'd like to make to your property. Detail structures involved, materials used, and square footage required. *Submit relevant sketches, photographs, illustrations, or other supporting documents of proposed modifications.*

Project start date:

Project end date:

List any required building permits (if known).

Does your modification affect any common-use property, utilities, structures, or landscaping?
Please explain.

List the company(ies) and contact information performing work.

Company Name:

Contact Name & Information:

Disclaimer: Certain modifications may require signed consent from neighbors. Please reference your architectural guidelines to see if this step applies to you.

Modifications must not begin until after plans have been approved by the ARC. By signing below, I understand that I'm required to obtain board approval before making any modifications to my home or unit pursuant to the community's covenants, conditions, and restrictions. I acknowledge my obligation to allow sufficient time for the processing of my request.

Homeowner Signature	Date

Please submit application to:

For questions, contact:

You'll receive a timely decision within (XX) days of submitting a fully completed Architectural Change Application form. Depending on the extent of the project and additional requests, a decision may be delayed.

If you disagree with the ARC decision, please request information about the appeal procedure.

FOR ARCHITECTURAL REVIEW BOARD:

Official Determination

- ☐ Approved
- ☐ Approved with restrictions:
- ☐ Denied

Additional Comments:

Architectural Review Board Head Signature	Date